



Wednesday, July 5, 2024 @ 11:00 am  
MEETING MINUTES  
Larkspur Fire House

**APPROVED MINUTES 9/4/2024**

**Board Members**

Bonnie Schwam, President, present  
Dennis Beshear, Vice President, present  
Christian Phelps, Secretary, present  
Sasha Lambert, Treasurer, present  
Karen Hunt, Membership Director, present  
Yolanda Bruce, Member at Large, present  
Amy Cotsworth, Ambassador Program Director, absent

**Call to Order 11:05 am**

**Motion to approve the June 2024 minutes, moved by Karen, second by Sasha, carried by all.**

**Treasurer Report as of June 24th by Sasha**

- Community Bank Balance \$34,756.49
- PayPal Balance: \$0
- Zeffy Balance \$200
- Total bank balance for \$34,956.49
- AR for (month) \$1,000
- Gross profit \$1,790
- Total Expenditures for (month) \$2,979.94
  - Large expenses were paying for MITP Bands (\$1300)
- Pending Memberships & Sponsors Invoiced by Jennifer
  - Design Partners: \$375
  - Larkspur Sentinel: \$375
  - Team K Services: \$125
- Income Received for Chamber Membership & Sponsorships
  - Ashley Holdeman: \$125 (Basic Membership)
  - Team K Services: \$125 (Basic Membership)
  - Rock Steady Enterprises: \$125 (Basic Membership)
  - ~~The Organized Flamingo: \$125 (Basic Membership)~~
  - Shannon Harp Photography: \$125 (Basic Membership)

- The McKillip Group: \$125 (Basic Membership)
- Theater of Dreams: \$125 (Basic Membership)
- Columbine Construction: \$500 (Supporting Membership)
- Gary Conder: \$100 (9 & Dine)
- H3 Painting: \$100 (9 & Dine)
- Matthew Feeley: \$100 (9 & Dine)
- Nica's Nook: \$75 (AACF Booth)
- Cash Donation: \$20 (MITP)
- Nancy Managar: \$20 (MITP)
- Chamber Dues: \$1,375
- 9 & Dine: \$300
- AACF: \$75
- MITP: \$40

Notes:

No unexpected or unreasonable expenses

Received after the financial reports for June Jodi McKillip: \$300 (9 & Dine) 6/24/2024

**Motion to approve the June Financial Report as of June 24, 2024, moved by Christian, seconded by Dennis, carried by all.**

### **Committee Reports**

Music in the Park Update – Dennis B and Bonnie

- June MITP all went well
- July 12th Band - Rascal Martinez
  - Nonprofit - Larkspur Elementary Music Program
  - Event Sponsors: Edward Jones, Team Lacey, Altitude Futures, Larkspur Sentinel, Topolnicki State Farm, Link Real Estate
- July 26th Band - Fedora Swing
  - Nonprofit - LVFA
  - Event Sponsors: AFLAC, Design Partners, JellyStone Park, Pineland Dental, Topolnicki State Farm, Line Real Estate

9 & Dine Update - Sasha & Karen

- ACTION - Karen will create 8 x11 flier with QR code for next mixer about 9 & Dine
- ACTION - Christian will create QR code and send to Karen
- Registration Update - Christian
  - 8 Golfers on the list however, 1 of them need to register still and 2 need to pay still
- ACTION - Christian block 4 spots for Topilniki
- Hole Sponsors:
  - Topliniki - Hole 1
  - JellyStone - Hole 6
- ACTION - Christian will email/text players tee time once received by Perry Park prior to the 24th
- ACTION - Christian block winner at Spruce Mountain Event

### AACF Update - Yolanda

- AACF June Meeting Recap
  - Flyers and posters are being printed
  - Digital banner is created
  - Request has been made \$1,089 for print advertising but not approved, the committee need for further information before approval
- Band Sponsors Update
  - ACTION - Dennis or Bonnie will contact Columbine Roofing & Exteriors to see if they would like to sponsor
  - Still need band sponsors
- Next Meeting
  - ACTION - Yolanda contact to see when the next meeting will be

### Secretarial Update - Christian

- Membership Update
  - Total active member 71 (1 pending renewals)
  - New Member(s)
    - ReMax Properties Inc, Ashley Holdeman
  - Renewals Completed [theorganizedflamingo@gmail.com](mailto:theorganizedflamingo@gmail.com)
    - Community Bank
    - The McKillip Group CPAs
    - State Farm, Rob Soucek
    - Rock Steady Enterprises
    - Shannon Harp Photography
    - Columbine Roofing & Exteriors
    - MR Hauling
    - Theater of Dreams
  - Members up for renewal
    - Team K Services (invoiced/past due)
    - ACTION - Sasha invoice the following
      - Becky Yeomans Fine Art Studio
      - Ladies of Larkspur (request copy of 501C6 to renew as nonprofit)
      - Restorative Wellness & Therapeutic Massage
      - Star Hitched Wagon
      - One Way Electric
- Monthly Mixer
  - July Mixer - BYG & Aflac 5641 N Mesa Dr. Castle Rock, 80108
    - ACTION - Board Member calls
    - ACTION - Karen will divide up list by Friday and send to board to make calls
  - August Mixer - Gary Conder's Conderosa Studio at 788 Kenosha Dr., Larkspur
  - September Mixer - Edward Jones, Gilad
  - October - has changed to Theater of Dreams
  - November - We need sponsor/host

- Coffee Meet Up Date
  - Discuss at July Mixer to see if we can get anyone
  - ACTION - Dennis contact Mosaic to see if they want to do a Wednesday, August 14th (need to firm up Firehouse availability)

Ambassador Update - Amy

- No update

Membership Update - Karen

- ACTION - Karen add Spruce Mountain business cards received to prospect call list

### Old Business

- Swag Bag update - Karen
  - Need homeowner list still
  - ACTION - Karen contact Lana at PPCC and get the homeowner list
- Website Members that still need to get on the Directory - Dennis
  - Larkspur Outdoor Maintenance
  - Justice Roofing
  - PPMD Community Fund
  - ENT Credit Union
  - The Foundation for DC Schools
  - Re/Max Ashley Holdeman
- Ambassador Badged ordered for Amy - completed
- Board Minute links are posted on website - completed
- Feather Flag with our logo
  - ACTION - Yolanda provide a quote for a feather flag with the chamber logo

### New Business

- Chamber LinkedIn Account
  - **Motion to have Karen become a LinkedIn administrator and take over updating and managing the LinkedIn page, moved by Christian, seconded by Sasha, carried by all**
  - Goal is to utilize LinkedIn to generator connection and new members as part of the Membership Director role and responsibilities
- Tables & LC Table Cloths - Bonnie
  - **Motion to purchase 6 (folding 6ft tables) to purchase as Sams not to exceed \$450, moved by Christian, seconded by Sasha, carried by all**
  - **Motion to have Yolanda design and purchase six (6) black tablecloths with chamber logo on one side not to exceed \$600, moved by Christian, seconded by Sasha, carried by all**
- Storage Unit - Bonnie
  - ACTION - Dennis contact Matt to see what the cost will be for the storage unit and also talk with Mayor West about storage options in the town storage unit
- Website
  - ACTION - Dennis add updated photos to the website
- Google Business
  - Still have not been verified
  - ACTION - Dennis and Christian need work on finalizing this

**Meeting Adjourned 12:30 pm**

**Future Meeting Agenda Items**

- Holiday Party Planning