



Wednesday, June 4, 2025 @ 11:00 am  
MEETING MINUTES  
Larkspur Fire House

**APPROVED 7/2/2025 MINUTES**

**Board Members**

Bonnie Schwam, President, present  
Dennis Beshear, Vice President, present  
Christian Phelps, Secretary, present  
Jodi McKillip, Treasurer, present  
Yolanda Bruce, Membership Director, present  
Gary Conder, Member at Large, present

Amy Cotsworth, Ambassador Program Director, present

**Call to Order 11:07 am**

**Motion to Approve May Minutes moved by Dennis, seconded by Gary, carried by all.**

**Treasurer Report**

**MONTHLY TREASURER'S REPORT: 05/31/2025**

- Community Bank Balance: \$45,224.38
- Zeffy Balance/Undeposited Funds: \$500
- **Total bank balance for \$45,724.38**
- Gross profit: \$6,875.50/\$21,937.50
  - Chamber Membership: \$1,480/\$7,890
  - Events: \$4,680/\$13,332
  - *Misc. Income: \$715.50/\$715.50*
    - *\$150 The Spur membership*
    - *\$525 PPCC membership*
    - *\$40.50 zelle deposit in error needs reimburse to Sasha*
- Total Expenditures: \$789.07/\$5,843.57
  - Advertising & Reimbursements: \$0/\$14
  - Social Media & Reimbursement: \$0/\$1,734
  - Website: \$690/\$1,761.88

- Bank Fees: \$0/1.01
- Chamber Functions: \$99.07/\$476.35
- Event Expenses: \$0/\$19.40
- Office Supplies: \$0/ \$783.74
- Accounting/CPA: \$0/\$1011.07
- Uncategorized: \$0/\$42.12 - need to categorize
- Net Income: \$6,086.43/\$16,093.93
  - 9 & Dine: \$460/\$1,150
  - AACF: \$650/\$2,510
  - MITP: \$3,350/\$9,012
  - Tree Lighting: \$220/\$507.21
  - General: \$1,406.43/\$2,914.72

Community Banks Link needs to be updated with QuickBooks  
 Bank Link (or Lack Thereof) Affects Some Reporting of the B/S  
 Reporting Issues Are Immaterial  
 Cannot Accurately Report Accounts Receivable Until Bank Link Reestablished

### **Motion to approve Treasurer Report - TABLED FOR FINAL REVIEW**

#### **REIMBURSEMENT:**

- **\$43.11 - 6/4/2025 Chrstian Phelps for storage containers**
- \$40.50 - ACTION - Jodi reimburse Sasha Lambert-Cole (deposit was made into wrong account)

### **Committee Reports**

#### **MITP - Dennis and Bonnie**

- Sponsorship updated on the [MITP spreadsheet](#)
  - One spot open for Fedora Swing
- Sponsor letter to send out to sponsors created by Christian needs final approval to send out - completed
  - ACTION - Yolanda email out the finalized letter to sponsors
- Food Truck Update
  - Short a dessert truck for fist event (June 13th)
    - ACTION - Amy will contact Rebel Cookie Dough
- ACTION - Yolanda purchase medium size cooler on wheels for the waters - COMPLETED
- ACTION - Dennis purchase 2 more folding tables for MITP sponsors - IT WILL BE THERE BY JUNE 13TH
- ACTION - Yolanda banners for MITP (work with Dennis) - IN PROGRESS
  - ACTION - Get last sponsors to Yolanda
- ACTION - Dennis needs to purchase large T posts (3) approved
- ACTION - Amy send out volunteer sign up genius to ambassadors and members to get volunteers

<https://www.signupgenius.com/go/10C0845ACAD2EA6FBC07-55553789-larkspur#/>

## **9 and Dine Golf - Dennis**

- Registration update
  - 15 open spots
  - 4 open hole sponsors (cut off June 15th to get names on banner)
  - ACTION - Dennis Peak Rental for names of golfers and dinner choices
  - ACTION - Jodi golfer food choices
  - ACTION - Christian Heart HVAC food orders
- ACTION - Yolanda create hole sponsor banners and poster for inside with all our sponsors for event – In Process

## **AACF - Dennis B - Yolanda - Bonnie**

- Meeting Update
  - Saturday one booths are full
  - Sunday one booths still have openings
  - Goal to get to 60 booths
  - Advertising has been addressed
  - Postcards were approved to purchase 100 with QR code
  - Braydex is doing the photo booth setup
  - Need volunteers at certain times
    - ACTION - Christian contact Dennis G to get times and number of people
  - ACTION - Dennis purchase Staff Vests for event no more than 12
  - Reviewed agenda
    - Saturday 12-3 Band - The Tattered Covers
- ACTION - Amy/Gary get sponsors for AACF or specific sponsors for activities
- ACTION - Amy confirm coffee sponsor or let us know if we need to find someone
- ACTION - Christian email Dennis G to get spreadsheet
- Food Trucks - Dennis B
- Request for new banners for AACF
  - ACTION - Yolanda provide quote to Dennis G (send quote to Board)
  - ACTION - Dennis provide banner sizes to Yolanda

## **Mixer Schedule**

- June 10th Mixer - Spruce Mountain Ranch — Bonnie/Dennis
  - 39 RSVPs confirmed as of today
  - ACTION - Amy get remaining 10
  - ACTION - Yolanda Goody Bag for Spruce Mt Ranch
- July Mixer - Edward Jones
- Aug 12 - AFLAC & BYG Promotions - Greg & Yolanda Bruce
- September - Red Leaf

- October - open
- November - open (Theater of Dreams)

### **Membership Report - Yolanda**

- Membership Update
  - Total active members: 81
  - New Member(s):
    - Heart HVAC
    - Danny's Landscaping
    - Traveling North Agency
  - Renewals:
    - Team Lacy
    - The Spur of the Moment
    - Elizabeth Owens ReMax Alliance
    - Design Partners
    - Be Present Yoga
    - Perry Park Country Club
  - Membership renewal letters and invoices
    - ACTION - Yolanda EMAIL renewal letter reminders:
      - July Renewals (membership is expiring come June)
        - Restorative Wellness and Massage
    - ACTION - Sasha INVOICE the following Membership/MITP:
      - Bonnie Sells Colorado (MITP \$375)
      - The Sentinel (MITP\$375)
      - Sarah Gray (MITP \$375)
      - Community Banks (Membership/MITP \$525)
      - MR Hauling (\$1000)
      - Edward Jones (\$525)
      - JM Kitchen Bath (\$525)
      - Red Leaf - *follow up with Dennis*
      - Douglas County Libraries (\$575) *Reminder invoice*
      - Yogi Bear Jellystone Park (\$150)
      - The Foundation of DC Schools (\$50)
      - ENT Credit Union (\$150)

### **Ambassador Update - Amy**

- Directory Project for Swag Bags – On Hold
- When Ambassador calls made ask about swag items, giveaways for mixers

### **Old Business**

- Website Updates or Unfinished Businesses - Dennis B

- Log Cabin Chats - Need more people signing up for Log Cabin Chats!!! Board members, please sign up if you haven't done one already

**New Business**

- Coupon Book Idea – Bonnie TABLE FOR NEXT MONTH

**Announcement:**

August 9th Event - Castle Rock Artist Alliance (CRAA) picnic at Gary Conders House

**Meeting Adjourned at 12:34pm**