



Monday, August 4th 2025 @ 11:00 am
MEETING MINUTES
Larkspur Fire House

APPROVED 9/3/2025 MINUTES

Board Members

Bonnie Schwam, President, present
Dennis Beshear, Vice President, present
Christian Phelps, Secretary, present
Jodi McKillip, Treasurer, present
Yolanda Bruce, Membership Director, present
Gary Conder, Member at Large, present

Amy Cotsworth, Ambassador Program Director, present

Call to Order 11:03 am

Motion to approve the July Minutes moved by Jodi, seconded by Yolanda, carried by all.

Financial Report by Sasha (added 9/3/2025)

JULY FINANCIAL REPORT: 07/31/025 by Sasha

Community Bank Balance: \$42,282.76

Zeffy Balance/Undeposited Funds: \$0

Total Bank Balance for **\$42,282.76**

- Accounts Receivable/Pledges Outstanding: \$2,100
 - 31 – 60 Days: \$1,375
 - MR Hauling: \$1.000
 - Larkspur Sentinel: \$375
 - 91+ Days: \$725
 - The Organized Flamingo: \$150
 - Douglas County Libraries: \$575
- Gross profit: **\$1,195** / 27,997.50
 - Chamber Membership: \$150 / \$9,422.14
 - Events: \$1,045 / \$17,859.86
 - Misc. Income: \$0 / \$715.50
- Total Expenditures: **\$5,150.48** / \$15,000.19

- Advertising & Reimbursements: \$103.48 / \$979.71
- Social Media & Reimbursement: \$0 / \$2,484
- Website: \$250 / \$2,326.88
- Bad Debt: \$155 / \$155
- Bank Fees: \$0 / \$1.01
- Chamber Functions: \$0 / \$476.35
- Charitable Contributions: \$200 / \$400
- Event Expenses: \$3,000 / \$3,819.40
- Insurance: \$485 / \$1325
- Office Supplies: \$0 / \$1,064.77
- Accounting/CPA: \$957 / \$1,968.07
- Uncategorized: \$0 / \$0
- Net Income: -\$3,955.48
 - 9 & Dine: \$1,005 / \$2,720
 - AACF: \$0 / \$3,185
 - MITP: -\$2,852.86 / \$6264.77
 - Tree Lighting: \$0 / 982.21
 - General: -\$2,107.62 / -\$154.67
- Prior Year (Same Period) Comparison
 - Jan – Jul '24: \$8,563.80 Net Income
 - Jan – Jul '25: \$12,997.31 Net Income
 - Difference: \$4,433.51 Net Increase

Motion to approve the July Treasure Report tabled until full report is provided

Committee Reports

MITP - Dennis and Bonnie

- August 8th - Board Attendees: Dennis, Gary, Bonnie (beginning only)
 - Community Bank providing food
 - Town Birthday
 - Town will have cake
 - Move to have the Chamber put together a gift basket - Dennis present basket, Greg Bruce will bring the basket Yolanda puts together
 - 6 engraved cups - completed
 - Cutting board - Gary donate and given to Yolanda Items to purchase:
 - ACTION - Yolanda -Wine/Cheese/Nuts/Coffee
 - LC hats & visors -
 - ACTION - Yolanda get out of cabin hats and visors to put in gift basket
 - **Move not to exceed \$250 of the gift basket, moved by Christian seconded by Jodi, carried by all**
 - August 22nd (Last MITP event) - Board Attendees: Yolanda, Jodi, Christian, Bonnie, Gary

9 and Dine Golf - Christian and Dennis

- Cancelled and rescheduled for September 3rd @ 3pm
- ACTION - Dennis reach out and confirm foursome
- Do we take Beer Batter Cod off food as option - leave on the menu
- **Move to approve refunds (Dennis will process rough Zeffy) any golfers unable to attend and play on the changed dates moved by Christian, seconded Dennis carried by all**

AACF - Dennis B - Yolanda - Bonnie

- Posters Ordered
- Food Vender information has gone out
- Ad information has been sent out
- Breakfast Burritos - approve to purchase 30 per day Dos Amigos
- Volunteer list from Dennis G - Christian
 - Student Volunteers
 - Student face painter/tattoo volunteers
- Kids Craft Area need to organize
 - Need Face Painter
 - ACTION - Gary will ask around
- ACTION - Christian follow up with Dennis G provide access to vender spreadsheet - still need
- NEEDED Coffee sponsor (Saturday and Sunday)
 - Find a member sponsor to buy, run and serve the coffee
 - ACTION - Dennis ask Stephanie to post the member sponsor coffee opportunity and AACF sponsorship opportunity
- Food Trucks: need 2 more for Sunday?
 - ACTION - Dennis B making calls
 - ACTION - Amy make calls
- Sponsorship opportunity - Need 2 more sponsors to cover bands
 - Comprehensive Business Solutions - confirmed sponsor
 - ACTION - Dennis ask Red Leaf and Bath Tune Up
 - ACTION - Amy ask Danny Landscaping
- Banner - COMPLETED
- Approve 2 Bands
 - Tattered Covers (\$900)
 - Some Sweet Day (\$500)

Mixer Schedule

- Aug 12 - AFLAC & BYG Promotions - Greg & Yolanda Bruce
- September - Red Leaf

- October - open (When Ambassadors make calls ask about sponsoring a mixer)
- November - open (Theater of Dreams?) - combine with Wine Event
- December Holiday Party -
 - ACTION - Bonnie get quote from Becky Yeomens for having the event at Bear Dance

Membership Report - Yolanda

- Membership Update
 - Total active members: 73
 - New Member(s): 0
 - Renewals:
 - Membership renewal letters and invoices
 - ACTION - Yolanda EMAIL renewal letter reminders:
 - May Renewals (membership is expiring this month)
 - Yogi Bear's Jellystone Park - basic \$150 (sent Zeffy link - NOT RENEWING as presenting sponsor but will renew as basic member)
 - ENT Credit Union - Dennis (extended membership due to late directory creation? WHAT IS DATE)
 - June Renewals (membership is expiring come June)
 - JM Kitchen and Bath- reviewed invoice sent - PAYMENT RECEIVED
 - Shannon Harp Photography - OUTSTANDING
 - Columbine Roofing & Exteriors - OUTSTANDING
 - MR Hauling - OUTSTANDING
 - Theater of Dreams - OUTSTANDING
 - ACTION - Yolanda Make Call
 - 30-day reminder renewals Letters - COMPLETED
 - Restorative Wellness & Therapeutic Massage
 - Bath Tune-up
 - Castle Rock Headshots (DoNoraA)
 - True North Woodworks
 - ACTION - Sasha Invoice
 - 30-day reminder letter to go out
 - Douglas County School District (DCSD)
 - Gallaware
 - The Wood House

Ambassador Update - Amy

- Directory Project for Swag Bags – On Hold
- Membership List work on making sure we have updated addresses, contacts and phone numbers
- Certificates have been dropped off

Old Business

- Volunteer Coordinator Committee Chair
- Website Updates or Unfinished Businesses - Dennis B
 - ACTION - update directory with new and non renewing members
- Log Cabin Chats
 - Aug 5th @ 10 am - Gary Condor Music

New Business

Car Show - John Manka (Saturday, August 9th 10am - 2pm) - Vintage Car Club of Castle Rock & Town of Larkspur

- ACTION - Dennis will follow up with John

Coupon Book Idea – Bonnie (tabled until next visit)

Survey Project - to Members around November | Holiday Dinner complete survey register for drawing

Meeting Adjourned 12:30pm