



Date: Wednesday, July 8, 2026 @ 11:00 am

Location: Larkspur Fire House

MEETING MINUTES - **APPROVED 8/5/20256**

Board Member: Roll Call	Present	Absent
PRESIDENT: Bonnie Schwam	X	
VICE PRESIDENT: Jodi McKillip	X	
SECRETARY: Christian Phelps	X	
TREASURER: Margaret Manka	X	
MEMBERSHIP DIRECTOR: Yoland Bruce	X	
MEMBER AT LARGE: Gary Condor	X	
MEMBER AT LARGE: Dennis Beshear	X	
AMBASSADOR PROGRAM DIRECTOR: Amy Cotsworth	X	

Call to Order 11:02 am

MINUTES: Move to approve June Minutes, moved by Gary, seconded by Yolanda, carried by all

TREASURER REPORT for Month of May: Margaret

- Bank Balance: **\$51,629.19** (13.45% up from last year)
- Income: \$3,451.00
- Expenses: \$1,949.25
- Statement of Activity by Class Report May:
 - Membership - \$2,351
 - MITP - \$375
 - 9 & Dine Golf - \$650
 - AACF - \$120

Move to approve the May Financial Report, move to approve by Dennis, seconded by Gary, carried by all.

COMMITTEE REPORTS & UPDATES:

MITP: Bonnie and Dennis

- Attendance has increased
- Nonprofits have been really happy with the donations that have come in and the contribution from the Chamber
- Gary provided Margarete \$20 for a hat sold at last MITP
- Castle Rock Artists Alliance will be the nonprofit
- ACTION - Christian send out to all sponsors the MITP spreadsheet - COMPLETED
- Stickers for waterbottles
 - ACTION - Yolanda will price out stickers for waterbottle
 - **Move to purchase not to exceed \$100 for 100 or more labels, moved by Jodi, seconded by Dennis, carried by all**
- Bill Board & Town Sign need sponsors
 - ACTION - Yolanda send to Kim at Town of Larkspur - COMPLETED
- Chamber Table Volunteers
 - **ACTION - Need table volunteer coverage: 7/24 and 8/28**
 - Margaret will pull items from the cabin and bring to the Chamber table
 - <https://www.signupgenius.com/go/10C0845ACAD2EA6FBC07-55553789-larkspur#/>

AACF: Christian

- Agreed to up the Advertising budget, not to exceed \$1500
- Board Member Volunteer Help for the Chamber Table
- Coffee accessories (who can purchase and bring/what supplies do we have) - Yolanda purchase
- The Spur will be providing the Coffee for both days
- Food for Volunteers Friday Pizza (not Pizzeria unless they join- corner market first choice) and Saturday Breakfast Burritos for volunteers??? Mindy making burritos)
 - Pizza from Corner Market (2 large pizza) - Jodi
 - Donuts and Granola Bars - Christian
- Online Square Payment
 - ACTION - Dennis
- 3 Money Pouches and provide cash in them to start
 - ACTION - Margaret
- Give Away bags at the Chamber Table with sponsor goodies in them to hand out to attendees- Who orders needs to be a sponsor or we order new Larkspur Chamber bags)
 - ACTION - Yolanda price out 3 options for reusable bags

GOLF 9 & DINE: Bonnie

- ACTION: Yolanda order more towels (soft golf towel and prefer black) - let us know price breakdown for bulk order– designs went out and decision was made - COMPLETED
- ACTION - Jodi and Dennis let sponsors know they can bring items to add into the golfer bags — list of sponsors are on the MITP spreadsheet at the bottom
- Assemble bags night before event at Jodi's office
- Giveaway/Awards
 - ACTION - Jodi
 - Donations for Closest to the Hole | Longest Drive
 - **Move to allocate \$200 not to exceed if donations are not secured, moved by Christian, seconded by Margaret, one abstention, carried by remainder**
- How many sign ups do we have so far: **28 registered | 12 open spots**
 - Bob Willig, still need his golf payment

LUNCH & LEARN: Christian

- Thursday, September 24th hosted by Path2Purpose
- Announce at next mixer and online
- ACTION - Christian create flyer and invite

HOLIDAY MAGIC HAPPENS, Tree Lighting: Bonnie

- Holiday Magic Chair
 - ACTION - Bonnie reach out to Autumn at MR Hauling and bring up at next Mixer to see if we have anyone interested in taking on this role

Membership Update: Yolanda

- Membership Total: 81
- New Members:
 - Springs Allstate, Basic Member
 - Heroes Hall Foundation, Nonprofit
 - Colorado Renaissance Festival, Presenting
- Outstanding Renewals: 17

Ambassador Update: Amy

- ACTION - Ambassadors reach out to MITP Sponsors prior to the event - see the MITP spreadsheet and verify if they will be present and need a table
- ACTION - All ambassadors need to be assigned to businesses
- MIXER CALLS & SCHEDULE (reminder phone calls need to be going out a day or two prior to the mixer date):
 - **Friday, July 17th:** AFLAC & BYG Promotions
 - **August 11th:** Red Leaf Solutions
 - **September 8th:** Edward Jones, Gilad Shwartz
 - **October 13th:** The Magic Manor

- **November 3th: (1st Tuesday):** Jelleystone Park (Joint BOB)

Website Update: Christian

- Review Directory Listings and delete members no longer members

OLD BUSINESS:

- Mixers
 - November available
 - ACTION - Margaret will have John Manka ask Jelly Stone – COMPLETED
- Larkspur Note Cards (25)
 - ACTION - Yolanda Order- COMPLETED
- Larkspur Generic Business Cards (500)
 - ACTION - Yolanda Order - COMPLETED
- Thank you Card for Spruce Mountain
 - ACTION - We will use new Thank you cards and sign at next mixer
- Ways to Get the Most Out of Your Chamber Letter - Yolanda
 - ACTION - Bonnie will review and provide feedback (need it to be editable)
- Sentinel Ad for August (due August 15th)
 - ½ page MITP ½ page AACF
 - ACTION - Yolanda design and provide to Sentinel
- New Town of Larkspur Logo
 - ACTION - Yolanda get from Kim at the Town of Larkspur
- Chamber Grants (email from Bonnie) - TABLED
- Cards gathered from Tri-Lake Joint Mixer
 - ACTION - Gary took the cards and will call or email them

NEW BUSINESS:

- Holiday Dinner
 - ACTION - Christian get quote from Bear Dance
- BYLAWS (need to revise- form a committee)
 - ACTION - Jodi will have Jeff review and provide draft
 - Draft Bylaws Google Drive
 - https://docs.google.com/document/d/1M3CsRfvqxJzmc4PZUjjsuSJep10tNRQADquV_aCgeKA/edit?tab=t.0
- Inventory List - TABLE
- Flyer stands
 - ACTION - Jodi will see if she has a couple to donate to use
- Giveaway container for tickets
 - ACTION - Christian purchase (not to exceed \$20)

Meeting Adjourned 12:24pm

Go to Executive Session - President, VP, Secretary, Treasurer